

SEF's

Suryadatta Institute of Management & Mass Communication (SIMMC)

Pune

DATE- 2nd January 2023

IQAC Committee Members,

IQAC Meeting is scheduled on 5th January 2023 in the board room at 11 am. The committee members are requested to remain present for the same.

The Agenda of the Meeting is as under-

Agenda 1 -To Welcome the members

Agenda 2 -To grant leave of absence to the members

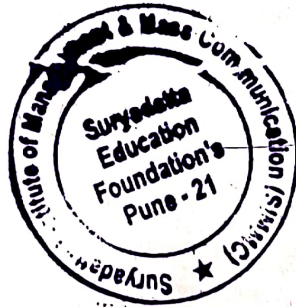
Agenda 3 - To Plan Sports and cultural activities in "Suryotsav"


Agenda 4- To plan creativity contest for MBA & MCA students

Agenda 5 - To review status of Term end examination of MBA & MCA

Agenda 6- To plan to start next term from March 2023

Agenda 7-To discuss any other matter with the permission of the Chair.



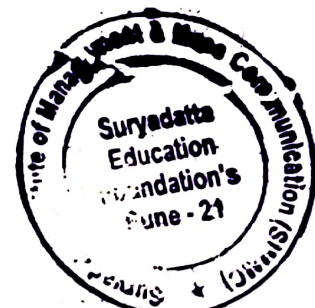

Dr. Vivek Swami
IQAC Coordinator, SIMMC

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**Suryadatta Institute of Management and Mass Communication (SIMMC),
Pune**

Internal Quality Assurance Cell (IQAC) AY 2022-23

Sr. No.	Name of the Member	Role
1	Dr. Sanjay Chordiya	Chairperson
2	Dr. Pratiksha Wable	Faculty Representative
3	Dr. Shailesh Kasande	Faculty Representative
4	Dr. Manisha Kumbhar	Faculty Representative
5	Mr. Akshit Kushal	Faculty Representative
6	Mr Harshad Bhadange	Faculty Representative
7	Ms. Ranjana Mohite	Non-teaching Staff Representative
8	Dr. Kimaya Gandhi	Management Representative
9	Ms. Mukta Puntambekar	Local Society Representative
10	Mr. Sarvesh Landge	Students Representative (2021-23 batch) - MBA
11	Ms. Anushka Ingulkar	Students Representative (2021-23 batch) - MBA
12	Ms. Shweta Selokar	Students Representative (2021-23 batch) - MCA
13	Mr. Yash Ashish Bidkar	Students Representative (2021-23 batch) - MCA
14	Mr. Sanket Karanjawane	Students Representative (2022-24 batch) - MBA
15	Ms. Sneha Gore	Students Representative (2022-24 batch) - MBA
16	Mr. Abhishek Ajit Borgave	Students Representative (2022-24 batch) - MCA
17	Ms. Ankita Anil Gadhawe	Students Representative (2022-24 batch) - MCA
18	Ms Deepika Verma	Alumni Representative (2018-20 Batch)
19	Mr. Jaswindar Singh Bal	Stakeholder - Parent
20	Dr. Bhushan Agalgatti	Stakeholder - BOS Member
21	Dr. Pallavi Sajanapwar	Stakeholder - Academician
22	Mr. Bhavesh Dubey	Stakeholder - Employer Representative (Branch Sales Manager, Edelweiss Financial Services)
23	Mr. Bharat Oswal	Stakeholder - Industry Representative (Head TEDxPune, Chief Happiness Officer@Botree, Co chairYuva at CII Young Indians)
24	Dr. Vivek Swami	IQAC Coordinator



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IQAC Meeting

AY 2023-24

Meeting #: 5th January 2023

MINUTES OF MEETING

Agenda 1 - To Welcome the members

IQAC Coordinator Dr. Vivek Swami, welcomed all the members and explained the agenda of meeting to everyone present.

Agenda 2 - To grant leave of absence to the members

No member was absent on the date of meeting

Agenda 3 - To Plan Sports and cultural activities in "Suryotsav"

Harshad Bhadange presented the plan for sports and cultural activities in the upcoming "Suryotsav." The committee discussed the proposed activities, and suggestions were noted. A detailed plan was finalized in the meeting.

Agenda 4 - To plan creativity contest for MBA & MCA students

Akshit Kushal presented the proposal for a creativity contest for MBA and MCA students. The committee discussed the format, criteria, and potential themes for the contest. Further details regarding the participation and prizes were finalized in the meeting.

Resolution 1- It was unanimously decided to organize and conduct creativity contest for MBA & MCA students

Agenda 5- To review status of Term end examination of MBA & MCA

Dr. Shailesh Kasande provided an update on the current status of the term end examinations for MBA and MCA. The committee discussed any issues and proposed solutions to ensure a smooth examination process.

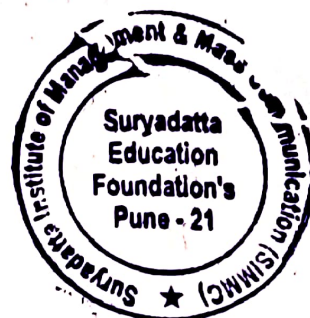
Agenda 6 - To plan to start next term from March 2023

Dr. Pratiksha Wable presented a proposal to initiate the next term from March 2023. The committee deliberated on the feasibility and course preference of faculty and course allocation for the same. It was proposed to initiate new teaching pedagogy in teaching and CIE pattern

Agenda 7- To discuss any other matter with the permission of the Chair.

No matter was discussed

Meeting ended with vote of thanks by IQAC Coordinator




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Action taken Report of the meeting conducted on 28th October 2022

Resolution	Action Taken
RESOLUTION #1: It was unanimously resolved that the same scheme of institutional scholarships to students of forthcoming batch of MBA and MCA programme will continue	The same scheme of scholarship was communicated to the concerned staff and students
RESOLUTION #2: It was unanimously resolved to prepare Academic Calendar for the forthcoming term of MBA and MCA programmes and integrate DTE, AICTE, SPPU guidelines.	Academic calendars were prepared for MBA & MCA programmes as per the plan
RESOLUTION #3: It was unanimously resolved to conduct Programme Exit Survey of 2021-23 batch after their SPPU exam in online mode	Program and exit surveys were conducted as per plan
RESOLUTION #4: It was unanimously resolved to conduct Course Outcome feedback for the AY 2020-21	Course outcome feedback was conducted as per plan
RESOLUTION #5: It was unanimously resolved to restructure the template of Academic and Administrative Audit and to be presented to the committee members in the next scheduled meeting for suggestions	New template for Academic and Administrative Audit was proposed to members for suggestions and approval
RESOLUTION #6: It was unanimously resolved to prepare new set of code of conduct for On Campus presence of students in post pandemic situation.	New set of code of conduct was prepared and communicated to students


Dr. Vivek Swami
IQAC Coordinator, SIMMC

